In Error a Note

Using this function places an In Error indicator on the note to alert users the note was entered in error.

Only the original author of the note can In-Error a note.

1. Within the patient’s chart, open PowerNote.
2. Open the document.
3. Click In-Error on the toolbar.
4. Type a reason.
5. Click OK.

**NOTE:** Copy/Forward cannot be used on a note that is In-Error. To rectify a wrong note type, first complete the Copy/Forward action, then In-Error the incorrect note.