



*Emergency Medical  
Services Academy*

**APPLICATION PACKET**

**PARAMEDIC TRAINING PROGRAM**

**Class of 2018**





## *Emergency Medical Services Academy*

Dear Applicant,

On behalf of the faculty and staff of the EMS Academy, thank you for your interest in our paramedic program. **All interested students must be licensed in New Mexico at the EMT-Basic or EMT-Intermediate level, and have a current CPR for the Healthcare Provider card to be considered for the program.**

Our Class of 2018 program will begin on August 21, 2017. This cohort will meet Monday-Thursday, 8AM-5PM, with occasional activities scheduled on Fridays. The program will be on an arranged semester schedule with classroom courses ending mid November. Clinical rotations start at the immediate conclusion of the didactic semester and continue right through the Winter Intersession into January, and will continue up to the start of Spring semester. Didactic (Classroom) courses resume the beginning of Spring semester in January 2018, transitioning back to clinicals in April with clinicals being completed through the end May. The summer internship will begin in June 2018 and end in August 2018. A detailed schedule and other materials will be provided to applicants accepted to our program.

Please ensure that we receive your application by February 17, 2017 at 5:00PM. **Incomplete applications will not be accepted.** Program pre-requisites are listed below. Course work will be completed with a passing grade **prior** to the start of the program and is as follows:

### **Pre-Paramedic Courses Required:**

- **ENGL 110, Accelerated Composition (or ENGL 112 or ENGL 113)**
- **ENGL 120, Composition III**
- **EMS 120, Intro to EMS Systems**
- **BIOL 123 & 124L, Biology for Health Related Sciences and Non-majors with Lab**
- **CHEM 121 & 123L, General Chemistry I with Lab (or CHEM 122/124L)**
- **MATH 121, College Algebra (or MATH 150 or MATH 180)**
- **STAT 145, Introduction to Statistics**
- **BIOL 237 & 247L, Anatomy and Physiology I for Health Related Sciences with Lab**
- **BIOL 238 & 248L, Anatomy and Physiology II for Health Related Sciences with Lab**

All applicants need to take Fisdap Paramedic entrance exam at EMSA. The cost of the exam is **\$38.00** and assesses aptitude in Anatomy, Physiology, Math, EMT specific information, and Reading Comprehension, and includes several personality assessment questions. The test takes about two hours to complete and can be



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scheduled by calling 272-5757. Once the test is completed, test results will automatically be submitted to EMSA. The deadline to take this test is February 10, 2017. We highly recommend scheduling an exam appointment early. If testing dates fill up at the end, extra testing times may **not** be guaranteed.

Application packets will also need to include a copy of transcripts. Applicants who are currently enrolled UNM students can provide an unofficial copy of UNM transcripts for application purposes. Applicants who were previous UNM students are highly encouraged to re-enroll at UNM (<http://www.unm.edu/apply/> - do NOT pay the fee at the time of application, as re-applying students are charged a lesser fee), and an unofficial copy of UNM transcripts will suffice for application purposes (if you have transcripts for grades of classes you wish to include from other institutions, send one official copy to each of the addresses bulleted below). Applicants who are not UNM students are highly encouraged to apply at UNM (<http://www.unm.edu/apply/>), and official copies of college transcripts from other institutions need to be sent to two locations:

- University of New Mexico School of Medicine Emergency Department EMS Academy, 1 University of New Mexico, MSC11 6260, Albuquerque, NM 87131 **and also**
- Office of Admissions, University of New Mexico, PO Box 4895, Albuquerque, NM 8713

Additionally, applicants will need to include; a resume, two letters of recommendation (sealed and signed along the seal by the author) and verification of community service in which they have participated. Photo copies of driver's license and current New Mexico State EMS licensure are also required.

The application process includes an interview with the paramedic program admissions committee. Eligible applicants will be contacted to schedule appointments for the interview process in late February/March.

All applications can be turned in to Christina Anthony, Academic Advisor at EMSA. **A completed application packet will have:**

- Completed application**
- Transcripts to include a minimum 2.5 GPA**
- Resume**
- Two letters of recommendation, sealed and signed along the seal by the author**
- Verification of any community service participation**
- Legible Copy of your driver's license**
- Legible Copy of your current level of New Mexico EMS licensure – current National Registry EMT or AEMT only does not meet this requirement. No student can begin the paramedic program without a current NM EMT-B certification, and it must be maintained and remain current throughout the duration of the program.**



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- **Legible copy of your current BLS for the Healthcare Provider or advanced CPR card**
- ***International Students only, and if English is not your first language- Copy of TOEFL Scores (Test of English as a Foreign language) the TOEFL is the only English Proficiency Test accepted.***

Students will be notified in April if they have been accepted into the program. Once students are notified of acceptance into the program the students will need to complete an admissions packet which will include; proof of immunizations, verification of health insurance, a 10-Panel urine drug screen, and a criminal background check, among other requirements. Students will also need to attend a mandatory orientation, held during the week before classes begin. Detailed instructions will be sent in the acceptance packet.

*\* To avoid unnecessary expense and to ensure the correct checks have been completed, and correct items purchased, we ask that applicants do NOT complete the following tasks until and unless they've been notified of acceptance into the program.\**

- Pre-Program costs:
  - Fingerprint card processing and Criminal Background check, currently \$108.
  - 10-Panel screen, currently estimated at \$100; approximately \$35 if done through UNM SHAC, available to currently enrolled UNM students only.
  - Immunizations: check with your health care provider or UNM SHAC for current immunization costs or cost for copies of your current immunizations.
  - Health Insurance, costs vary.
  - Photocopy costs for copies of your driver's license and current licenses/certifications.
- Program Supply costs:
  - The cost of the paramedic program is the current UNM tuition rate per credit hour for the current number of credits required for the core paramedic courses, plus associated registration fees. The course is a minimum full-time load of 12 hours per semester, and could be up to 20 credit hours, depending on your campus's program.
    - Specific information regarding UNM tuition and fees can be found at <http://bursar.unm.edu/tuition-info/tuition-and-fee-rates.html>.
  - The University may assess additional fees not associated directly with the Paramedic Program such as, but not limited to HSC Library Fees, online course fees.
  - EMS Courses have additional fees associated with courses supplies etc.
  - All students must purchase EMS Academy uniforms. The total cost for uniforms and equipment for the year is estimated at \$300.00.
  - A laptop (able to run current applications) is required, estimated cost \$700.00.



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- The textbooks and e-books required for the paramedic course are approximately \$500.00.
- ***All uniforms and books must be purchased before the first day of class. If uniforms and books aren't bought by the first day of class, students may be removed from the program.***
- Testing fees (NOT UNM costs, but associated with EMS licensure):
  - National Registry Psychomotor exam, to be completed prior to internship: \$150.00
  - National Registry Cognitive written exam, to be completed after Paramedic School and required for licensing in New Mexico: \$125.00

If accepted into the paramedic program, you will also need to apply as a student to UNM, or transfer your enrollment from a UNM branch campus to UNM main campus, **by no later than May 1 2017**. This is not application to the Paramedic Program, but application to UNM itself.

Apply to UNM at (<http://www.unm.edu/apply/>)

If you have questions about the program or application process, please contact the EMS Academy Administration at (505)272-5757 or [HSC-EMSA@salud.unm.edu](mailto:HSC-EMSA@salud.unm.edu). Again, thank you for your interest in our program. We look forward to receiving your completed application.

Regards,

Paramedic Faculty and Staff  
UNM EMS Academy



# Emergency Medical Services Academy

## Paramedic Training Program Class of 2018 Application for Admission

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_

UNM Student ID Number\*:

\* You will receive a UNM ID number after you apply to, and have been accepted into, UNM.

Email: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ County: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Are you over 18 years of age? Yes  No  Gender : Yes  No

Current Licensure: EMT-Basic  EMT-Intermediate

State: \_\_\_\_\_ License Number: \_\_\_\_\_ Expiration: \_\_\_\_\_

National Registry License Number: \_\_\_\_\_ Expiration: \_\_\_\_\_

Polo uniform shirt sizes (run small) Male size: \_\_\_\_\_ Female size: \_\_\_\_\_

Race and Ethnicity: The University of New Mexico is required by Federal law to request this information for statistical reporting purposes. Your response is voluntary.

Do you consider yourself to be Hispanic/Latino(a)? Yes  No

**In addition**, select one or more of the following racial categories to describe yourself:

- American Indian or Alaska Native (Principal tribal group: \_\_\_\_\_ )
- Asian
- Native Hawaiian or Pacific Islander
- Black or African American
- White

As a student, are you capable of performing all physical tasks required to pass this course as described in the Technical Standards found in the EMSA Policies (<http://emed.unm.edu/ems/education/current-students/Form%20and%20Policies.html>), pages 2-7? Yes  No

Signature: \_\_\_\_\_ Date: \_\_\_\_\_